

## POS Options Return to Sales Entry after Clear or Print

### POS Options to Return to Sales Entry after Clear or Print

When in Point of Sale, pressing [F4] prints the ticket and [F9] clears the screen. There are several options for what happens after one of the above function keys is pressed. The table below describes the available options.

It is recommended that terminals at the POS counter come back to the screen where the Salesperson's Password is required. This ensures that someone doesn't sell or delete items on a ticket under another person's ID. Most commission reports are keyed off of the Salesperson's ID. Back office personnel may need the same option if they work on tickets for several other salespeople.

Remember, this option is controlled by **terminal #**, not salesperson. The option is found in **System Administrator, Options Menu, POS Options. Enter Terminal number and press Enter. Press [F7] to display the screen titled POS OPTIONS - SETUP / DEFAULTS - 2. Refer to the field shown below. Change as needed and then press [F10] to Save. Repeat for each terminal that needs changing.**

RETURN TO SLS ENTRY ON THE CLEAR OR PRINT \_\_\_ (Y,N,P,B,D,C,S,V)

<u>Flag</u>	<u>Key</u>	<u>Takes You To:</u>
Y	[F9]	Salesperson
N	[F4] [F9]	Same Ticket Totals Blank Order Heading
P	[F4]	Blank Order Heading
B	[F4] [F9]	Salesperson
D	[F4] [F9]	Division
C	[F9]	Division
S	[F4]	Salesperson
V	[F4]	Division